

This form is used to request an I-20 extension to complete degree requirements. A new SEVIS I-20 is necessary if the student is extending his/her program to a later date than the program end date listed on their current SEVIS I-20.

PART A: Student information (*please type or print clearly*)

Name: _____ SEVIS ID: _____

ULID: _____ Major: _____

Student's signature: _____ Date: _____

PART B: Departmental Information (*please type or print clearly*) – This section **MUST** be filled out by the **Department**. **Any missing information will result in a delay of processing. Projected Graduation dates must match dates listed on the University's [academic calendar](#). Please note that SEVP guidelines only allow for an extension of 1 year at a time from the student's program end date. Students needing extensions of more than 1 year will be required to request another extension.**

Name of Department: _____

Department Address: _____

E-Mail _____ Phone _____

REQUIRED INFORMATION1. Circumstances which necessitate extension (*please check all that apply*): Change of major from _____ to _____. Change of research topics Unexpected research problems Other (please give brief explanation – *Please note that if the extension is due to the pandemic, it must be noted specifically how the COVID-19 pandemic contributed to the delay of the student's graduation.*) __________
_____2. New projected graduation date: _____ (Use [academic calendar](#) for commencement date)

MM/DD/YYYY

3. Updated Financial Guarantee Amount in USD: \$ _____ All I-20 extensions require proof of updated funding that matches the required amounts for the University for 1 year of enrollment ([Graduate](#), [Undergraduate](#)).Students must complete the [Confidential Financial Information Form](#) and provide bank statements, financial guarantee letter (sponsored students) OR if a student has an assistantship verification provided by the department (below).

Please note: Program extensions cannot be granted for the purpose of obtaining employment or Curriculum Practical Training (CPT) alone. There must be "compelling academic reasons" (8 C.F.R. 214.2 (f) (7) (iii)) and requirements for an extension of program. Students requesting an extension who have completed all coursework are instead encouraged to apply for Optional Practical Training (OPT). By signing this form, I certify that to the best of my knowledge, information on this form has been reviewed and provided by the department.

Graduate Assistantship offered through projected graduation date listed above: YES NO N/A

Department Head/Advisor Name_____
Department Head/Advisor Signature_____
Date****STUDENT: Please e-mail this form to oia@louisiana.edu.**