

UNDERGRADUATE - REQUEST FOR SEVIS I-20 EXTENSION

Office of Unternational Affairs

This form is used to request an I-20 extension to complete degree requirements. A new SEVIS I-20 is necessary if the student is extending his/her program to a later date than the program end date listed on their current SEVIS I-20. This form can be submitted as early as 45 days before the program end date but cannot be submitted after the program end date has passed. Any missing information will result in a delay of processing.

This document is to be routed electronically via email (forward) by each office following the routing process below:

STUE	DENT ACADEMIC ADVISOR DEPARTMENT HEAD DIA
PART A:	GENERAL INFORMATION - THIS SECTION TO BE COMPLETED BY THE STUDENT (please type or print clearly)
Name: _	SEVIS ID:
ULID:	Major:
Student	's signature: Date:
by my so whose fu statemen Universit	cholarship or sponsoring agency. I certify that all information on this request form is true and correct. Students inding does not cover all costs must also complete the Confidential Financial Information Form and provide bank its. Confidential Financial Information Form is not required for sponsored students who have scholarships that meet the y's current financial requirements for undergraduate study. Financial guarantee letter is required for sponsored students SACM, Oman, Chevron).
_	raduate Student: Please email (SUBJECT LINE: I-20 Extension Request) this form your academic advisor and n to follow the instructions below.
PART B:	ACADEMIC INFORMATION - THIS SECTION TO BE COMPLETED BY THE ACADEMIC ADVISOR AND
DEPART	MENT HEAD. If you have questions, please email <u>oia@louisiana.edu</u> or contact us at 337-482-9028.
An exter	nsion cannot be granted for the sole purpose of obtaining employment (CPT or OPT). The department
program	s that a compelling academic reason exists which requires an extension of the above-named student's n and SEVIS I-20. There must be "compelling academic reasons" (8 C.F.R. 214.2 (f) (7) (iii)) and requirements for an extension of Students requesting an extension who have completed all coursework are instead encouraged to apply for Optional Practical Training
-	d Graduation dates must match dates listed on the University's <u>academic calendar</u> . Please note that SEVP
_	es only allow for an extension of 1 year at a time from the student's program end date. Students needing ons of This of more than 1 year will be required to request another extension.
The verb	IIC REASON NECESSITATING THE PROGRAM EXTENSION: iage below will be included on the student's SEVIS (Student Exchange Visitor Information System) record and will be to the U.S. Department of Homeland Security. If selecting 'OTHER,' please ensure that you list a specific and compelling IC reason necessitating the I-20 extension.
	Circumstances which necessitate extension (<i>please check all that apply</i>): ☐ Change of major from ☐ Course not offered during previous semester
	□ Delay due additional coursework required

		contributed to the dela		Please note that if the ent's graduation.)					
Ne	ew projected	graduation date							
	commencement her extension nex	days, use the first one l t year.	listed. If comi	MM/DD/YYYY mencement date is m	ore than 1 year froi	m current program e	end date, student (will have to	
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cademic	Advisor Pho	ne Number:							
Academic Advisor Name				Academic Advisor Signature			 Date	Date	
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